

ગુજરાત સરકાર  
સ્નેક રિસર્ચ ઈન્સ્ટીટ્યુટ  
ગુજરાત ફોરેસ્ટ્રી રિસર્ચ ફાઉન્ડેશન  
જાહેર નિવેદા નં. ૬ સને ૨૦૨૨-૨૩

આથી જણાવવાનું કે, સ્નેક રિસર્ચ ઈન્સ્ટીટ્યુટ માટે ૧૧ માસના સમયગાળા માટે કરાર આધારીત જગ્યા નીચે જણાવેલ કેટેગરી માટે ભરવાની હોય અરજી મંગાવવામાં આવે છે. આ જગ્યા માટે અરજી ફોર્મ [http:// forests.gujarat.gov.in](http://forests.gujarat.gov.in) ઉપરથી ડાઉનલોડ કરી સદરહું કામગીરી માટે રસધરાવતા તેમજ લાયકાત ધરાવતા ઉમેદવારોએ અરજી ફોર્મ વિગતો ભરી માગ્યા મુજબના સાધનિક કાગળો સાથે હાર્ડ કોપી તા: ૨૪/૦૨/૨૦૨૩ ના રોજ સાંજે ૬:૦૦ કલાક સુધીમાં નીચે જણાવેલ સરનામે રૂબરૂ અથવા ટપાલથી મોકલી આપવાની રહેશે. નિયત કરેલ તારીખની સમયમર્યાદા બાદ કોઈપણ અરજી સ્વીકારવામાં આવશે નહીં.

અ.નં.	જગ્યાનું નામ	સંખ્યા
૧.	પ્રોજેક્ટ આસિસ્ટન્ટ	૦૧

**સરનામું.**

નાયબ વન સંરક્ષકશ્રીની કચેરી  
વલસાડ ઉત્તર વન વિભાગ  
જિલ્લા સેવા સદન-૨  
તિથલ રોડ, વલસાડ  
પીનકોડ નંબર - ૩૯૬૦૦૧  
ફોન નંબર. ૦૨૬૩૨-૫૪૧૫૧

નિયામક  
સ્નેક રિસર્ચ ઈન્સ્ટીટ્યુટ



सत्यमेव जयते

## Snake Research Institute

Gujarat Forestry Research Foundation,

Office of the Deputy Conservator of Forests, Valsad North Division, 1st Floor,  
Jilla Seva Sadan-2, Tithal Road, Valsad-396001



### Application form for the post of "Project Assistant"

1. Post applied for: \_\_\_\_\_
2. Name of the applicant: \_\_\_\_\_  
(in block letters)
3. Father's name: \_\_\_\_\_
4. Date of Birth: \_\_\_\_\_  
(Attach birth certificate/ school leaving certificate in support)

Recent Passport  
size  
photograph

5. Present Residential address: \_\_\_\_\_  
\_\_\_\_\_

PIN \_\_\_\_\_ Phone \_\_\_\_\_

Mobile (1) \_\_\_\_\_ (2) \_\_\_\_\_

E-mail ID \_\_\_\_\_  
(a valid and functional e-mail id is a must)

6. Educational Qualifications (use separate sheet if required):

S. No.	Examination/Degree	Name of Board/ University	Percentage of Marks/Final Grade	Subject(s)	Year of Passing
1	SSC (10 <sup>th</sup> Standard)				
2	HSC (12 <sup>th</sup> Standard)				
3	Bachelor's Degree (.....)				
4	Master's Degree (.....)				
5	PhD (.....)				
6	Other Degree (if any)				

(Attach self-attested photocopies of the Mark sheets in support)

7. Whether M.Sc./MVSc./Ph.D. awarded/ submitted: (YES/NO)  
 (a) If Yes, indicate the month & year of award/ submission.....  
 (b) Title of M.Sc./MVSc./Ph.D. thesis awarded/submitted.....  
**(Attach a self-attested copy of the Degree/Submission certificate in support)**

8. Employment history/ Experience (Years/Months):  
**(In chronological order starting with the most recent):**  
**(Attach supporting document of each entry and separate sheet, if necessary)**

Name and address of the organization/Research Institute/University	Month/Year of joining	Month/Year of leaving	Duration in Years/ Months	Designation	Tasks Assigned

9. Training/Workshops/Seminars attended related to animal management, Biotechniques & Instrumentation: (Attach a separate sheet if required)

S.no	The topic of Training/Workshops/Seminars	Name of Organization	Duration

10. List of Research Publications:  
 (Attach separate sheet)

11. If selected for appointment, the minimum period (days/week/month) required for joining the post.
- Please provide your answer in brief and to the point

12. Please mention your experience in animal husbandry, if any. A letter of recommendation and experience is a must.
- Please provide your answer in brief and to the point
13. Have you ever worked/ received training at a Zoo or a legal captive facility for venomous and non-venomous snakes? Where did you work/received training? Letter of recommendation, experience is a must.
- Please provide your answer in brief and to the point
14. Experience in handling venomous and non-venomous snakes and collecting biological samples? If any. Where did you work? Letter of recommendation, experience is a must.
- Please provide your answer in brief and to the point
15. Have you participated in poster presentation/Oral Presentation? Please enlist the events where you presented poster/ oral presentation and attach an A4 size copy of your poster (black & white).
16. Candidate should also be aware of
- Basic administrative tasks
  - Office documentation work including preparing reports, articles and organizing documents, record keeping. Proficiency in using Microsoft Excel, Microsoft word, power point is an asset.
  - Setting up parameters and cleaning of equipment(s), checking doses, and overseeing processes. To assist in ongoing activities in the laboratory.
  - Ability to read and interpret technical data.
  - Excellent communication skills and good time-management skills.
  - Ability to work under strict supervision in a high-pressure environment.
  - Acceptance of extended working hours.
  - Any additional task allotted by the Director.

**16. List of Enclosures:**

- (a) Copies of Mark-sheets & certificate of educational qualification
- (b) Copies of certificate of Research experience, workshops & seminars attended etc.
- (c) List of research publications with details, reprints of papers/books published and acceptance letters (in the case of accepted papers/articles/books etc.).
- (d) Copies of all other relevant certificates & documents including registration certificate.
- (e) Copy of your life insurance/personal accidental policy, if available.
- (f) Letter of recommendation, experience and behaviour wherever applicable is a must.
- (g) A copy of your latest Resume.

17. Do you have a Life insurance cover/ Personal accidental insurance policy? (Yes/No)  
If Yes, please attach a photocopy of the policy.

18. Declaration to be signed by the candidate:

I hereby declare that the information furnished above is true and correct to the best of my knowledge. I abide by the action of the institute in case of false information.

Place:

\_\_\_\_\_  
Name and signature of the applicant

Date:

**Note:**

- A. **Minimum Educational Qualification:** Possess (1) Possess (1) a degree in Veterinary Science and Animal Husbandry (BVSc & AH) or a degree in Veterinary Science or Animal Husbandry (BVSc or AH) or a Master's degree in Botany/ Environmental Science/ Forestry/ Life Science/Zoology/ Wildlife Science from any of the Universities established or incorporated by or under the Central or State Act in India; or any other educational institution recognized as such or declared to be deemed University under section 3 of the University Grants Commission Act, 1956 and have been recognized under Indian Veterinary Council Act, 1984.
- B. Possess the basic knowledge of Computer Applications as prescribed by the Gujarat Civil Services Classification and Recruitment (General) Rules, 1967.
- C. Possess adequate knowledge of Gujarati & English, Hindi & English or both.
- D. The position mentioned above is purely contractual and for 11 months only. If deemed necessary, the position may be renewed based on the performance of the candidate.
- E. The age of the applicant on the last date of the application should not exceed 35 years.
- F. The candidate will not be able to claim a permanent position based on this job.
- G. The position requires extended work hours.
- H. The position demands acceptance of extended work hours.
- I. No TA/DA will be paid for attending the interview.
- J. Candidates with experience in snake management in a zoo/captive animal facility or wildlife Sanctuary or with a similar experience are desirable.
- K. Each page of the application should be numbered.
- L. The incompletely filled form will be rejected.

- M. The cover should be superscripted with “APPLICATION FOR THE POST OF PROJECT ASSISTANT”.
- N. Last date for submitting the filled application form with relevant documents is **24-02-2023 upto 06.00 PM.**